# **Goodman Flute Studios Policies 2025 - 2026**

## **Attendance Policy:**

Your tuition payment holds your personal lesson time for your instruction, and your attendance at lessons is necessary for improvement!

- Scheduling around your lessons is expected. (Ms. Goodman does the same!)
- Emergencies, illness, inclement weather, and activities whose schedules are out of your control happen. In those instances, follow the three steps below to secure your instructional time:
- 1. *Virtual lessons are always available*, whether due to illness, inclement weather, or travel/scheduling issues!
- Contact Ms.Goodman via text or Remind at any time to convert your usual lesson time to a virtual lesson via FaceTime or Google Meet.
- 2. Trade lessons with another studio member by contacting them directly via Remind, and inform Ms. Goodman of the schedule change!
- Be forward thinking and courteous to your fellow studio members by checking your
  activity and family schedules as soon as they become available and by setting up trades
  with as much notice as possible, preferably a week or more.
- Use the studio calendar to determine which flutist you can trade a lesson with, based on your availability and common activities for flutists in the same school or ensembles.
- 3. Two make-up lessons are available per student in both the fall and spring semesters with at least 24 hours advance notice or in case of emergency!
- Make-up lessons during December, May, and the summer semester are available only if there are vacancies in the studio schedule.
- Forgotten lessons are not made up.
- Lessons requested for rescheduling with less than 24 hours notice are not made up.
- Forgetting your instrument or your music is a lack of forethought, not an emergency.

Not feeling well? Request a virtual lesson, trade lessons, or use one of your two make-up lessons!

- Never attend your lesson while ill or if on prescribed antibiotics for less than 24 hours.
- If a student calls in ill to school on the day of a lesson, contact Ms.Goodman via text or Remind at the same time.
- Lessons for illness reported later than 12:00 PM will be made up only if there are vacancies in the studio schedule.
- Students who arrive to a lesson ill will be asked to leave, and the lesson will be forfeit.

Students attend every lesson in their date set, unless alternative arrangements are made in consultation with Ms. Goodman prior to the start of the semester.

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#### **Tuition:**

Half-hour lessons for 2025 - 2026 are \$35.

Forty-five minute lessons for 2024 - 2025 are \$52.50.

One-hour lessons for 2024 - 2025 are \$70.

- Flutists studying both flute and piccolo and/or interested in honors opportunities are strongly encouraged to enroll in 45- or 60-minute lessons!
- Flutists considering pursuing music in college or professional-level music-making are strongly encouraged to enroll in 60-minute lessons!

### Tuition for the month is due by the first lesson of the month.

- Tuition not paid by the date of the month's first lesson incurs a \$10 late fee.
- A tuition reminder will be emailed during the last instructional week of each month. Check the email address shared with Ms. Goodman regularly.
- Text reminders regarding tuition will only be sent once a late fee has been incurred.
- Extra lessons are available, upon request, at the same price bracket.

### Tuition is accepted via:

- PayPal to ligflute@gmail.com
- Venmo to @LindseyJGoodman1
- Zelle to 614-439-1173 or ligflute@gmail.com
- Checks made out to Lindsey Goodman are accepted and may be received in person, dated for the first lesson date of the month.

#### There will be three semesters in 2025 - 2026:

- Fall: mid-August through mid-December
- Spring: January through mid-May
- Summer: announced in spring 2026 via email

#### Enrollment in lessons is a year-round commitment!

- Lessons will be rescheduled every summer for the academic year and every spring for the summer semester with information sent via email.
- The studio is full and has an active waiting list. Your flutist's studio participation cannot be held without tuition and participation.