

Lindsey Goodman Flute Studios

Policies 2022 - 2023

Attendance Policy:

1. Four make-up lessons are permitted per student per semester during fall and spring.
 - Make every effort to attend your scheduled lessons.
 - Email or text with a lesson conflict as soon as it arises.
2. Students attend every lesson in their date set, unless alternative arrangements are made in consultation with the instructor prior to the start of the semester.
3. Cancel lessons by email or text with at least 24 hours notice.
4. Lesson fees for lessons cancelled with less than 24 hours notice are forfeit and will not be made up.
 - Bookmark our [online studio calendar](#) for regular checks of the studio schedule.
5. Fill out [our studio's self-assessment form](#) by 12:00 PM on the day of each in-person lesson.
 - Ms. Goodman will text, if rescheduling is necessary.
6. Do not attend an in-person lesson if a student is ill. Please email or text to reschedule.
 - If a student calls in ill to school on the day of a lesson, email or text by 9:00 AM to reschedule.
 - Lessons for illness reported later than 12:00 PM will be made up at the instructor's discretion.
7. Make-up sessions for in-person lessons may be conducted virtually.
8. Lessons cancelled within these policies will be made up.

Tuition:

1. Half-hour lessons for 2022 - 2022 are \$32.50.
2. Forty-five minute lessons for 2022 - 2023 are \$48.75.
3. One-hour lessons for 2022 - 2023 are \$65.
 - Students studying both flute and piccolo and/or interested in honors opportunities are strongly encouraged to enroll in 45- or 60-minute lessons.
 - Students considering pursuing music in college are strongly encouraged to enroll in 60-minute lessons.
4. Tuition for the month is due by the first lesson of the month.
5. Tuition which is not paid before the second lesson of the month incurs a \$10 late fee.
 - An additional \$10 late fee will be charged for each additional lesson which passes from the due date.
6. Extra lessons are available, upon request, at the same price bracket.
7. Consultations and try-outs for the purchase of new instruments are absolutely encouraged and are a flat fee of \$32.50.
8. Tuition is accepted via PayPal to ljgflute@gmail.com, Venmo to @LindseyJGoodman1, or Zelle to 614-439-1173 or ljgflute@gmail.com.

- Checks made out to Lindsey Goodman are accepted and may be received in person or mailed to 445 Carver Street, Pickerington, Ohio, 43147, dated for the first lesson date of the month and postmarked by that date.
 - Bounced check fees will be collected from the check-writing party.
 - Requests to post-date or hold a check require advance notification via email and should be infrequent.
 - Cash is accepted for in-person lessons using exact change only.
9. Enrollment in lessons is a year-round commitment, unless alternative arrangements are made in consultation with the instructor.
- There will be two semesters in 2022 - 2023:
 - Fall Semester (mid-August through mid-December)
 - Spring Semester (January through mid-May)
 - Summer semester lesson opportunities will be announced in spring 2023 via email.
 - Lessons will be rescheduled every summer for the academic year and every spring for the summer semester with information sent via email.